



## Application for Mentorship

### Mentorship Application Process

Upon successful completion of the FGC Coordinator Training, interested applicants are eligible to apply for an FGC Mentorship. A completed **FGC Mentorship Application Package** (see below) includes a statement of interest, a current resume, proof of professional liability insurance and the results from a recent (within 3 months) current Police Vulnerable Sector Screen.

Each application, along with the applicant's original Application for Training package, will be reviewed by a committee comprised of Provincial Resource Steering Committee members and/or Provincial Resource staff members. Candidates deemed suitable will be eligible to proceed to the mentorship interview. Approved candidates are responsible for identifying and contacting their own prospective mentor. Securing a mentorship is dependent on the availability of mentors, which may vary from time to time and region to region. The Provincial Resource website has a roster of mentors with their locations of practice.

The prospective mentor will interview the mentee to confirm criteria eligibility, ensure match and complete a Mentorship Agreement. Feedback from the Application for Mentorship review will be available to both the candidate and the prospective mentor prior to the mentorship interview. Please note that your signature on the Application for Mentorship provides written consent to allow communication between the Provincial Resource office and the prospective mentor to facilitate the mentorship's progress. It may also include the regional ADR Service Delivery Agency, where applicable.

The Mentorship Agreement (including cost arrangements) is a private agreement between mentor and mentee. It may include the regional ADR Service Delivery Agency, where applicable. A copy of the agreement must be provided to the FGC Provincial Resource office prior to the commencement of the mentorship.

The length of the mentorship is dependent upon many factors, including but not limited to skills of the mentee, geography, availability of mentee/mentor and consent of participating families. The mentorship is structured as a graduated system in which the mentee will first observe their mentor, and then the mentor will observe the mentee.

Mentorship is successfully completed with a recommendation form and letter from the mentor to the Provincial Resource office indicating that the mentee has acquired the necessary FGC coordinator skills and experiences and is deemed capable of coordinating a conference independently. The mentor will identify areas for continued growth, supervision and consultation support. Additional qualifiers may accompany the recommendations. The mentee must submit a consultation support plan to address these areas and the need for ongoing consultation.

The FGC Ontario Provincial Resource office is responsible for the registration and roster posting of the new FGC Coordinator.

## **CRITERIA FOR SELECTION OF CANDIDATES**

- Successful completion of the FGC Coordinator Training Program.
- A post-secondary educational qualification in human services from an accredited college or university or equivalency.
- A minimum of five (5) years' experience and demonstrated ability in working with families and children.
- Either registered with or ability to be registered with the regulatory body governing their profession, where applicable.
- An understanding of and experience interfacing with the child welfare system in order to sufficiently inform families about how the system functions.
- An understanding of domestic violence risk assessment and management and/or experience of domestic violence dynamics and best practice.
- Knowledge or experience in working with marginalized populations.
- Experience in facilitating large groups and creating an environment of trust, collaboration and safety.
- Ability to be flexible and adjust to changing, challenging environments.
- Willingness and ability to work evenings and weekends to maintain service delivery.
- Strong organizational competency and self-directive abilities.
- Strong computer literacy skills, as well as strong oral and written communication skills.

## **GOALS OF THE MENTORSHIP**

1. To provide the prospective coordinator with opportunities to observe the FGC process through a range of experiences, so that he/she is ready to coordinate a conference independently.
2. To assist the prospective coordinator in developing a comprehensive understanding of the entire FGC process.
3. For the prospective coordinator to successfully integrate and apply the guiding FGC principles and philosophy into all aspects of their practice.
4. To provide support, consultation and/or supervision to the prospective coordinator.
5. To observe and interact with the prospective coordinator so that an informed judgement can be made about the prospective coordinator's ability to coordinate the conferencing process independently.

**FAMILY GROUP CONFERENCING  
MENTORSHIP APPLICATION FORM**

<b>CONTACT INFORMATION</b>	
<b>Name:</b>	
<b>Agency (if applicable):</b>	
<b>Phone Number(s):</b>	
<b>Email:</b>	
<b>Mailing Address:</b>	

**STATEMENT OF INTEREST**

In approximately 750 words, please answer the following:

- a. Reasons why you want to become an FGC coordinator.
- b. Which of the guiding principles do you think will be the least challenging for you to implement?
- c. Which of the guiding principles do you think will be the most challenging for you to implement?
- d. Please indicate the constraints you have in completing a mentorship (i.e., geography, time, other employment conflicts etc.)

**Please indicate the dates and location you completed the required FGC Coordinator Training.**

Date: \_\_\_\_\_

Location: \_\_\_\_\_

**I have enclosed the following documents with my application:**

- Application Form
- Written submission of Statement of Interest
- Proof of Professional Liability Insurance Coverage
- Results from a current Police Vulnerable Sector Screen
- Updated resume
- Name of Proposed Mentor (if applicable) \_\_\_\_\_

**Please be advised that handwritten applications will not be accepted and that any packages that are incomplete will be returned for completion.**

## Consent and Acknowledgment

1. My signature below indicates consent to communication between Mentor/Mentee, Provincial Resource Office and the regional ADR delivery service, if applicable.
2. My signature below also indicates that the information contained in this application package is true and accurate.
3. I understand that submission of this application in no way guarantees approval for mentorship.
4. I understand that securing a mentorship is dependent on the availability of mentors and is not guaranteed by the FGC Ontario Provincial Resource.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

The complete application package should be sent via email to [provincialresource@georgehull.on.ca](mailto:provincialresource@georgehull.on.ca).

Please ensure that the entire **signed** application package, including all required attachments, is sent with a covering message, in one email message.

Thank you for your interest in Family Group Conferencing. A member of the Provincial Resource office will contact you as soon as your application package is processed.

## For Office Use Only

- Application Form
- Written submission of Statement of Interest
- Proof of Professional Liability Insurance Coverage
- Results from a current Police Vulnerable Sector Screen
- Updated resume