

Coordinator Name: _____

Date: _____

COORDINATOR SELF-ASSESSMENT FORM ON FACILITATING THE FGC

Based on the FGC you just facilitated, please rate your level of agreement with each of these activity statements, using the following scale.

5=Strongly Agree 4=Agree 3=Does Not Apply 2=Disagree 1=Strongly Disagree

Activity	Rating	Comments/Notes					
1. I made sure the room set-up was conducive to open communication and addressed the special needs of any participant.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">5</td> <td style="width: 20%; text-align: center;">4</td> <td style="width: 20%; text-align: center;">3</td> <td style="width: 20%; text-align: center;">2</td> <td style="width: 20%; text-align: center;">1</td> </tr> </table>	5	4	3	2	1	
5	4	3	2	1			
2. I met with children, other vulnerable individuals, and their support person about the FGC process and their roles before the beginning of the FGC.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">5</td> <td style="width: 20%; text-align: center;">4</td> <td style="width: 20%; text-align: center;">3</td> <td style="width: 20%; text-align: center;">2</td> <td style="width: 20%; text-align: center;">1</td> </tr> </table>	5	4	3	2	1	
5	4	3	2	1			
3. I welcomed all participants in a warm and friendly manner.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">5</td> <td style="width: 20%; text-align: center;">4</td> <td style="width: 20%; text-align: center;">3</td> <td style="width: 20%; text-align: center;">2</td> <td style="width: 20%; text-align: center;">1</td> </tr> </table>	5	4	3	2	1	
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4. I assisted family in opening the FGC with a sharing of a family tradition (if they so chose).	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">5</td> <td style="width: 20%; text-align: center;">4</td> <td style="width: 20%; text-align: center;">3</td> <td style="width: 20%; text-align: center;">2</td> <td style="width: 20%; text-align: center;">1</td> </tr> </table>	5	4	3	2	1	
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5. I helped participants identify and understand their role at the FGC.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">5</td> <td style="width: 20%; text-align: center;">4</td> <td style="width: 20%; text-align: center;">3</td> <td style="width: 20%; text-align: center;">2</td> <td style="width: 20%; text-align: center;">1</td> </tr> </table>	5	4	3	2	1	
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6. I helped participants understand the purpose and parameters of the FGC.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">5</td> <td style="width: 20%; text-align: center;">4</td> <td style="width: 20%; text-align: center;">3</td> <td style="width: 20%; text-align: center;">2</td> <td style="width: 20%; text-align: center;">1</td> </tr> </table>	5	4	3	2	1	
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7. I helped mandated reporters identify themselves and discuss confidentiality issues.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">5</td> <td style="width: 20%; text-align: center;">4</td> <td style="width: 20%; text-align: center;">3</td> <td style="width: 20%; text-align: center;">2</td> <td style="width: 20%; text-align: center;">1</td> </tr> </table>	5	4	3	2	1	
5	4	3	2	1			
8. I assisted the referring worker to identify and honestly share the critical safety and risk factors pertaining to the case.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">5</td> <td style="width: 20%; text-align: center;">4</td> <td style="width: 20%; text-align: center;">3</td> <td style="width: 20%; text-align: center;">2</td> <td style="width: 20%; text-align: center;">1</td> </tr> </table>	5	4	3	2	1	
5	4	3	2	1			
9. I created space for participants to ask questions and get clarification from the referring worker and other information providers.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">5</td> <td style="width: 20%; text-align: center;">4</td> <td style="width: 20%; text-align: center;">3</td> <td style="width: 20%; text-align: center;">2</td> <td style="width: 20%; text-align: center;">1</td> </tr> </table>	5	4	3	2	1	
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10. I kept participants focused on the critical concern.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">5</td> <td style="width: 20%; text-align: center;">4</td> <td style="width: 20%; text-align: center;">3</td> <td style="width: 20%; text-align: center;">2</td> <td style="width: 20%; text-align: center;">1</td> </tr> </table>	5	4	3	2	1	
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11. I created an atmosphere where participants felt safe to be open.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">5</td> <td style="width: 20%; text-align: center;">4</td> <td style="width: 20%; text-align: center;">3</td> <td style="width: 20%; text-align: center;">2</td> <td style="width: 20%; text-align: center;">1</td> </tr> </table>	5	4	3	2	1	
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5=Strongly Agree 4=Agree 3=Does Not Apply 2=Disagree 1=Strongly Disagree

Activity	Rating	Comments/Notes
12. I created a balanced opportunity for all participants to feel heard.	5 4 3 2 1	
13. I created an opportunity for quieter individuals to have input.	5 4 3 2 1	
14. I was calmly assertive with angry or disruptive people.	5 4 3 2 1	
15. I felt comfortable when participants became very emotional without losing my own balance.	5 4 3 2 1	
16. I helped participants move beyond personal conflict and remain focused on the critical concern.	5 4 3 2 1	
17. I encouraged participants to use their strengths and creativity to create a plan.	5 4 3 2 1	
18. I encouraged the team members to develop and reach consensus on a plan that achieved safety/permanence.	5 4 3 2 1	
19. The plan achieved safety and permanence or resolved the critical concern.	5 4 3 2 1	
20. The plan was safe, specific, and attainable.	5 4 3 2 1	
21. I made sure a discussion of plan distribution, monitoring, follow-up, and support occurred before closing the FGC.	5 4 3 2 1	

